

# CAPITAL VALLEY CONFERENCE

## Athletic Board Meeting

### Minutes

Tuesday, September 26, 2023

#### CALL TO ORDER

Meeting called to order at 9:18

#### ATTENDANCE

**League Commissioner:** Al Hooker

**Antelope:** Emily Dodds

**Bella Vista:** Ed Moore and John Hardwick

**Christian Brothers:** Dale Milton

**Inderkum:** Justin Reber

**Ponderosa:** Alexander LaBass

**Rio Americano:** not represented

**River Valley:** Phil McCaulley

**Roseville:** Jason Wilson and Hank DeMello

**Vista Del Lago:** Not represented

**Woodcreek:** Grant Guensler

**Yuba City:** Sergio Garcia and Maury Casteneda

**District:** Suzanne Baker, Natomas USD and Justin Cutts, YCUSD

#### GUEST

Brad Hunkins, Football Coordinator. Woodcreek High School presented a proposal for the schedules for next year.

#### MINUTES

The minutes of the August meeting as posted on the league web site were approved as posted

#### FINANCIAL REPORT

Al Hooker gave the Financial Report.

Six schools have submitted their 2023-24 Dues.

The income tax return for the 2022-23 fiscal year had been filed.

#### SECTION

Voting instructions for Jason Wilson at the Board of Managers Meeting are as follows:

**VOTE YES** a. SJS Dead Period {Pg. 35-38} Isadore/Feuerbach This proposal adjusts the CIF SJS dead period, creating one universal dead period, and reorganizing the SJS limited and out-of-season periods.

**VOTE YES** b. SJS Spring Season of Sport {Pg. 39-47} Isadore/Garrison This proposal adjusts the SJS Spring Season of Sport, moving the season back one week, ending the SJS spring sports season the weekend before Memorial Day weekend.

**VOTE YES** c. Proposed Post Season (Playoffs) Admissions Policy {Pg. 48} Isadore/Feuerbach Staff is presenting to the Board a proposal to increase the amount of money a school must pay for not having an admission gate for playoff contests.

**VOTE YES** d. Proposed Continued Success Movement - Spring Sports {Pg. 49} Isadore/DeBoard This proposal recommends the movement of four (4) member schools up a division based on Section bylaw language for continued success in the spring sports of softball, boys tennis & boys volleyball.

**VOTE NO** e. TVL Proposal - Baseball Rule Proposal (SJS Bylaw 1502.1) {Pgs. 50-53} Isadore/TVL This proposal, submitted by the Trans Valley League, adds language to SJS bylaw 1502.1, similar to softball, limiting sub-varsity baseball games to two (2) hours in length

**CVC ITEMS**

**OLD BUSINESS**

Second Reading, Flag Football Bye Laws as approved. The by-laws will become part of the league by-laws immediately.

**NEW BUSINESS**

A template for all 2024-25 League Schedules, except Boys and Girls Basketball was adopted.

**ADJOURN**

Meeting adjourned at 10:15

**EXHIBIT #2**

# **CAPITAL VALLEY CONFERENCE FLAG FOOTBALL BY-LAWS**

ADOPTED BY THE CVC ATHLETIC BOARD: pending  
LAST REVISED: June 19, 2023

## **Section 1 - Starting Date**

- 1.1 The first day of practice, first day to wear equipment, first scrimmage and first game is determined by the Section.
- 1.2 A coaches meeting shall be held prior to the first allowable contest.

## **Section 2 - Official Rules**

- 2.1 The official rule book shall be the National Federation of State High School Association rule book.

## **Section 3 - Official Ball**

- 3.1 Any regulation football may be used for league play.

## **Section 4 - Contacts**

- 4.1 The number of contacts and scrimmages allowed are determined by the Section.

## **Section 5 - Game Times**

- 5.1 Game times shall be indicated on the officially adopted league schedule.

## **Section 6 - Game Results**

- 6.1 The home school shall be responsible to notify Max Preps with game results.

## **Section 7 - Change in Classification**

- 7.1 Refer to Section by-law

## **Section 8 - Supplemental Game Personnel**

- 8.1 The home school shall provide qualified personnel to operate the game clock and scoreboard.
  - 8.1.1 In the event of a game clock failure the official time shall be kept on the field by one of the officials.

8.1.2 If the official does not keep the time, a representative of both schools shall work together to keep the time.

8.2 The home school shall provide qualified personnel to operate the down and distance markers.

8.3 The home school shall provide a qualified public-address announcer for Sophomore and Varsity games.

## **Section 9 - Championship**

9.1 The varsity team with the greatest number of wins in league competition shall be designated as League Champion. In the event of a tie, all teams tied for the best record shall be recognized as League Champions.

9.2 No champion will be recognized below the varsity level.

## **Section 10 - Playoffs**

10.1 The number of teams qualifying for participation in the playoff shall be determined by the Section.

10.2 The Section formula will determine tie breakers

## **Section 11 - Video Taping and Exchange**

11.1 Equal press box facilities shall be provided for both schools for video tape personnel.

11.2 Each member school shall transfer, through Hudl or other electronic transfer platform, to every member school, a copy of the last two non-league games they play before starting league.

11.2.1 Each member schools shall send a copy of any non-league game they play during their bye.

11.3 For every CVC League game, the home school shall transfer, through Hudl or other electronic transfer platform, to every league school a copy of the video.

11.3.1 Transfer must be sent by 9:00 AM the morning following the game.

11.4 No league member may send, exchange or provide in any manor a video containing another member school to any school outside the League. This includes films for post season competition.

11.4.1 Nothing in this section prevents schools from exchanging highlight films of individual players to colleges interested in recruiting players.

11.4.2 Nothing in this section prevents school from exchanging videos of non-league opponents.

11.4.3 Schools who fail to send their film by the deadline or do not send usable film, are subject to the following penalties:

1<sup>st</sup> Offense - Warning

2<sup>nd</sup> Offense - Removed from film pool for 2 weeks, no exchanges permitted.

3<sup>rd</sup> Offense - Barred from any further exchanges for a period of one calendar year.

11.5 Schools who violate the rule by exchanging league film with an outside school are banned from league film exchange for a period of one calendar year. A second and subsequent offense results in the school being fined \$50 in addition to being banned from the film pool.

## Section 12 - Miscellaneous - Activity Specific

- 12.1 The home team shall be responsible for securing all necessary medical personnel.
- 12.2 Freshman home league games will be at the same site as varsity games.
- 12.3 The home team shall have the choice of which half the field they will use for pre-game and halftime warm-up. The visitors shall be informed prior to entering the field.
- 12.4 Press passes issued by school newspapers or yearbooks shall not be honored.
- 12.5 The home team shall retain all revenues produced by the game.

## Section 13 - All Conference Selection

13.1 The football coordinator shall call a meeting, no later than Tuesday evening following the completion of the league season. Coaches shall be informed of the meeting, time and location at least a week in advance. Notification shall be by phone and/or Email or in writing.

13.2 Schools shall be awarded positions on the All-Conference team in accordance to their finish in League Competition. Each school shall make their own determination as to who will be placed on the team from their school. When there is a tie(s), if there is an extra All Conference slot, all tie breakers will be applied in order. The team who earns the higher slot will be awarded the extra slot. Should the tie breakers not resolve the issue, coaches will vote on individuals nominated. If a tie exists after one ballot, a coin flip will decide the issue.

13.2.1 A total of **fourteen** positions shall be selected.

13.2.2 The automatic and at large positions shall be as follows:

EIGHT TEAM LEAGUE		SEVEN TEAM LEAGUE	
<u>Finish</u>	<u>Selections</u>	<u>Finish</u>	<u>Selections</u>
1st Place	4	1st Place	4
2nd Place	3	2nd Place	3
3rd Place	2	3rd Place	2
4th Place	1	4th Place	1
5th Place	1	5th Place	1
6th Place	1	6th Place	1
7th Place	1	7th Place	1
8th Place	1	At Large	1
At Large	0		

13.2.2.1 Coaches will select the At Large Positions through a ranking system.

13.2.2.1.1 If a tie exists for any place in the league standings the total number of automatic qualifiers shall be added together and divided by the number of teams tied.

13.2.2.1.2 If the total number of automatic positions total does not come out even, at large positions shall be used bring the total to a number divisible by the number of teams tied.

13.2.2.1.3 The number of available at large positions shall be reduced by the number of positions used to adjust the ties.

13.2.2.2 Each school may nominate a number corresponding to the number of at large positions available.

13.2.2.3 Coaches will rank every player nominated starting from 1 for the best player numerically through the last player nominated. Coaches will rank their own players.

13.2.2.4 The Coordinator shall total the numbers. The players with the lowest numbers will be added to the All-Conference team.

13.2.2.5 In the event of a tie(s), coaches will vote.

13.2.2.5.1 If the vote does not break the tie, the tie breakers used for playoffs shall be applied.

13.2.2.5.2 If the tie breakers do not break the tie a coin flip shall determine.

13.3.1 Each school shall have one vote.

13.3.2 A school may vote for its own candidate.

13.4 Each school will receive two Second Team positions.

13.5 All conference selections shall be forwarded to the league commissioner and sent to the media for release.

13.6 No all-conference team shall be selected below the varsity level.

13.7 In the event a coach does not attend the All-conference meeting.

13.7.1 They may provide the coordinator with the names of the automatic qualifiers. Those students will be included on the All-Conference team.

13.7.2 They may send nominations for at large berths and special award consideration

13.7.3 They will not be able to participate in any vote taken at the meeting.

13.8 In the event a coach does not attend the meeting and does not forward the coordinator the names of the automatic qualifiers.

13.8.1 Those slots will be reserved for the school.

13.8.2 The name of the automatic qualifier will be added to the team when the league commissioner receives the name from the Athletic Director or administrator.